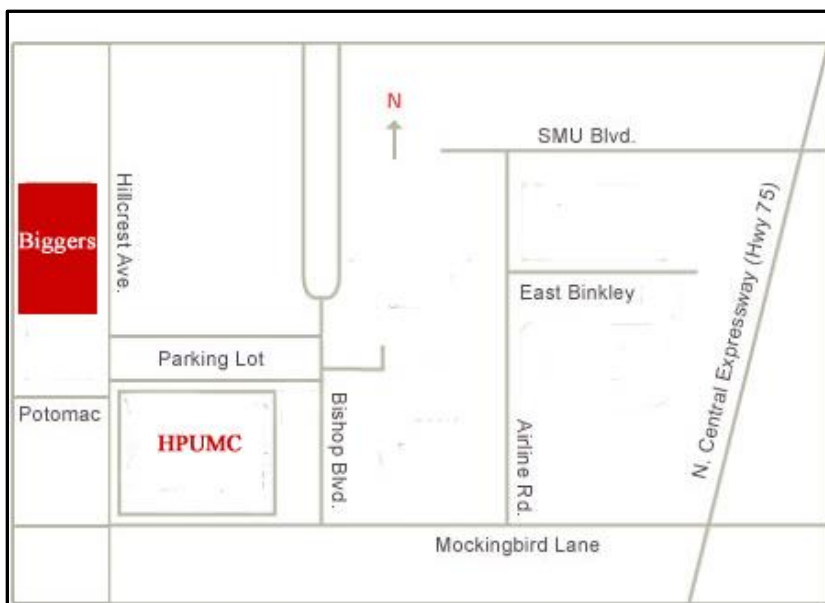


# Highland Park United Methodist Church

## Biggers Sports & Fitness

### Party Rules and Policies

- The time agreed upon must include any set-up and clean-up time.
- Paperwork and payment must be submitted within 2 weeks of the event or date/time will be released.
- Food and drink are only allowed in the party area and classroom.
- No balloons are allowed in the gym. No confetti in the gym or party area.
- Please use only painter's tape to adhere any signs or banners to the wall.
- Only the building supervisor can open and close the building.
- Supervisor has the right to ask unruly guests to leave.
- Building supervisor is only there to open, close, answer questions, and get church equipment.
- One adult must be present for every 8 children under 13 years old
- All cancellations must be made 48 hours prior to event date. If you need to cancel this event, e-mail Susanne Lankford at [lankfords@phpumc.org](mailto:lankfords@phpumc.org) Please note the following cancellation fees:
  - 7 days or less notice: \$75.00 fee; 8-14 days - \$50.00 fee, 15-21 days - \$25.00 fee
- HPUMC is not responsible for lost, stolen, or damaged personal items.
- Rental groups are financially responsible for any misuse or negligence on the part of the rental group and/or any guests.
- All trash must be thrown away in the dumpsters located behind the building.
- In the event of inclement weather, we follow DISD in determining whether to stay open or close for the day. DISD posts their decision on their website by 6:00 am, so you can go to [www.dallasisd.org](http://www.dallasisd.org) or to most local TV or radio stations to find out. For parties/events on Saturday, if the church closes for all activities on Saturday, we will post this information on our website [www.hpumc.org](http://www.hpumc.org)



Physical Address:  
Biggers Sports & Fitness  
5817 Hillcrest Ave  
Dallas, TX 75205  
214.780.1757

Mailing Address:  
Biggers Sports & Fitness  
Highland Park UMC  
3300 Mockingbird Lane  
Dallas, TX 75205